**2025 - 2026 Done in a Day Application**

**Quick Impact. Meaningful Service.**

**Done in a Day (DIAD)** is a community-focused initiative of the Junior League of Dallas that offers concentrated, short-term volunteer support to local nonprofit organizations. These projects are designed to provide hands-on assistance at single-day or multi-day events, helping our partners make an immediate impact without requiring long-term volunteer commitments.

DIAD is a powerful way for JLD members to support immediate needs in Dallas, lending helping hands where and when they’re needed most. For partner organizations, it’s a simple and effective way to amplify the impact of your event with trained, mission-driven volunteers.

**What We Support:**  
JLD volunteers may assist with a wide variety of events, including but not limited to:

* Community festivals or picnics
* Holiday drives and seasonal celebrations
* Food bank distribution
* 5K/10K race logistics (e.g., water stations)
* Egg hunts and back-to-school events
* Shoe and supply collection/delivery for children

**Volunteer Guidelines:**

* All DIAD placements must be community-based and event-focused.
* Volunteer shifts are typically scheduled in **four-hour blocks**, and no single shift may exceed **six hours per day**.
* Events may span a **half-day, full day, or two-day** period, depending on the need.
* Volunteers **may not be asked to solicit funds, in-kind donations, or goods** on behalf of your organization either before or during the event.

The following application **deadlines apply for the 2025-2026** year:

* FALL Cycle: Applications due **June 30th, 2025,**for projects running September 1, 2025, through November 30, 2025
* WINTER Cycle: Applications due **September 30th,2025,**for projects from December 1, 2025, through February 29, 2026
* SPRING Cycle: Applications due **December 30th, 2025,**for projects from March 1, 2026, through May 31, 2026
* SUMMER Cycle: Applications due **March 31, 2026,**for projects running from June 1, 2026, through August 31, 2026

**I. Agency Information**

* Agency Name:
* Agency Contact (name, title, email address, and phone number) :
* Executive Director/CEO Contact (name, title, email address):
* Mission Statement:

**II. Project Request**

* Description of project to be completed by volunteers:
* Is any part of this project a fundraiser for the agency?
* Date(s) and time(s) of project:
* Is the project date flexible?
* Physical address (where project will take place):
* Is project indoors or outdoors?
* Minimum/maximum number of volunteers to ensure project success:

*Please note we cannot guarantee volunteer headcount until closer to the project date, once approved.*

* How would JLD volunteers be supporting the project?
* Please provide parking instructions.
* Volunteer attire and any other applicable information to know beforehand?
* Would the JLD volunteers be the only volunteers working on this project?
* Does this project have a need for a basic level Spanish speaking skillset? Will future projects potentially have this need?
* Is the project fully funded?
* If you require criminal background checks for this project, how are they paid for? If you do not require background checks for this project please answer “n/a”.
* Is there an orientation or training required for volunteers? If ‘yes’ please explain.

**III. Volunteer Accessibility**

The Junior League of Dallas values the contributions of all of our members, whose backgrounds and perspectives are diverse and wide-ranging. The following questions pertain to accessibility for any Junior League of Dallas members who may have mobility, visual, or hearing differences. Please note that your responses will not automatically disqualify your agency or placement(s) from being a part of the Junior League of Dallas community program.

* Please indicate whether or not the project above could be performed by a volunteer with a mobility difference or physical difference (e.g. wheelchair or walker usage).
  + Yes: \_\_\_\_\_  
    No: \_\_\_\_\_
* If no, please explain:

**IV. History**

* Has the JLD partnered with your agency in the past? (this includes Provisional Project, Community Partner, Transfer Project). If yes, in what capacity?

**V. Additional Documentation**

* Please provide any additional information you feel is necessary for the Done in a Day Committee to know about the proposed project.
* Please upload the following supplemental documents:
* Certificate of insurance evidencing general liability (if approved, agency will be required to name JLD as an additional insured by the date of the project)
* Letter certifying 501(c)(3) tax-exempt status

Please direct questions regarding the projects and application process to diad@jldallas.org.